

TEAP III TERSP Standard Assessment

Summary

TERS P company assessed:	Drain-All Ltd.
TERS P location:	2705 Stevenage Dr. Ottawa, ON K1G3N2
TERS P location's area of coverage:	Montreal, QC to Toronto, ON to Sudbury, ON
Date (yyyy-mm-dd) assessed:	2015-09-17
Assessors:	Assessment Team Leader: Bill Preece, Director of Business Development, Regulated Materials, Contrans Group Inc. Assessor: Greg Ayres, Regulatory Affairs Manager, Sodrox Chemicals Ltd. Assessor: Vincent Martin, Response Center Manager, ECRC
TERS P Representatives:	John De Vegt, Senior Team Leader Corey Edgell, Hazmat Technician,
Opportunities for improvement:	
Best practices for sharing:	
Recommendation for registration:	Approved by TEAP III Editorial Board: 2015-10-26 Next location assessment due: 2017-09

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Capability Chart

Contact Details	TDG Class	Mode of Transport			Means of Containment	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples
		M	RR	R				
Company name: Drain-All Ltd. Address: 2705 Stevenage Dr. Ottawa, ON K1G3N2 Office • Telephone: 613-739-1070 • FAX: 613-739-5971 • Website: www.drainall.com 24-hour Activation • Telephone: 613-739-1070 or 1-800-265-3868 • Contact Position: ER Team Leader Regional coverage from this location: Montreal – Toronto – Sudbury Is coverage outside this region available via this location? Yes [X] No [] Date: 2015-09-17 By Location Leader (name): Malcolm McMillan	1							—
	2.1		X	X	T/C, T/T, C	X	X	ERAC(LPGERC) response team LPG UN 1075
	2.2							
	2.3		X	X	T/C, T/T, C	X	X	Transfer equipment, PPE and containers in
	3		X	X	T/T, T/C, LC, SC, IM	X	X	ERAC Response Team UN 1202, 1203 among others
	4.1		X	X	S/C, LC, IM	X	X	Containers on hand for recovery and repackaging
	4.2		X	X	S/C, LC, IM	X	X	Containers on hand for recovery and repackaging
	4.3		X	X	S/C, LC, IM	X	X	Containers on hand for recovery and repackaging
	5.1		X	X	T/T, IM, SC	X	X	Containers on hand for recovery and
	5.2		X	X	SC, LC, IM	X	X	Containers on hand for recovery and
	6.1		X	X	T/T, T/C, S/C, I/C, IM	X	X	Transfer equipment, PPE and containers in
	6.2							
	7			X	IM, SC	X	X	Low Specific Activity Class 7
	8		X	X	T/T, SC, LC, IM, T/C	X	X	Transfer equipment, PPE and containers in
9		X	X	T/T, LC, SC, T/C	X	X	Handled in clientele waste products	
Other		X	X	T/T/, LC, SC, T/C	X	X	Clandestine Lab Cleanup	

Comment [TEAP III1]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal.

Comment [TEAP III2]: TERSP: Provide examples by UN number or shipping name.

Comment [TEAP III3]: TERSP: Within 6 hour travel time by road averaging 65 km/h.

Comment [TEAP III4]: TERSP: Means via TERSP(s) from other location(s).

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Position: ER Coordinator

Email:

Malcolm.mcmillan@drainall.com

LEGEND:

M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.

1. Stabilization includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.

2. Mitigation includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Yes - Health and Safety Policy and Environmental Policy	X		Viewed Policy Dated 2014-10-03 signed by the President
2	Has responsibility for the management and updating of the TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table) been assigned and documented?	X		Yes – Malcolm McMillan- ER Coordinator documented in emergency response manual.	X		Viewed Appointment of ER Coordinator to Malcolm McMillan. Dated 2015-08-18
3	Has the TEAP III TERSP Standard Annual Update been completed and submitted?	X		Yes – Submitted to CIAC. 03/03/15	X		Viewed Update dated 2015-02-03
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations,...	X		Yes – Equipment Maintenance, CVOR Regulations, WSIB, Insurance	X		Viewed Transport Certificate of Approval A860302 Dated 2009-04-17 and Waste Handling and Processing Certificate of Approval A460722 Dated 2007-04-03
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		Yes, registered with Workers Compensation	X		Viewed Certificate Dated 2015-09-14. Viewed Provincial Award from Infrastructure Health and Safety Association dated 2014-09-17

Comment [TEAP III5]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current.

Comment [TEAP III6]: TERSP: The individual with responsibility to manage and update the **TEAP III TERSP Standard Assessment** must be identified and available.
Assessor: View, note the document title.

Comment [TEAP III7]: TERSP: Complete the **TEAP III TERSP Standard Annual Update** (Capability Chart, Emergency Response and Exercise Table, and Change of Resources) and submit annually during non-assessment year to TEAP III (Director, Technical and Sustainable Logistics, CIAC, 805 – 350 Sparks Street, Ottawa, K1R 7S8).
Assessor: Review the **TEAP III TERSP Standard Annual Update** and note the date?

Comment [TEAP III8]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.
Assessor: View, note document titles that support legal compliances.

Comment [TEAP III9]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificate and record date (check for expiration date).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
5b	Public Liability and Property Damage, \$5 million?	X		5 Million Coverage	X		Viewed Certificate of Insurance Expires 2016-02-01
5c	Environmental, \$5 million?	X		10 Million Coverage	X		Viewed Certificate of Insurance Expires 2016-02-01
6	Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		Written Notification will be provided, TERSP Assessments, and Annual updates.	X		Viewed letter to client dated 2014-11-17
7	If your company has previously had a TEAP III TERSP Standard Assessment, was the Draft Report retained and produced for this assessment?	X		Documents Available for reference.	X		Viewed Assessment 2013-12-04

Comment [TEAP III10]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

Comment [TEAP III11]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

Comment [TEAP III12]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1a	Is there a 24-hour emergency response activation telephone number?	X		Calls are routed to an ER supervisor through call center service. Ph. 613-739-1070	X		Called ER Activation at 22:03 on 2015-09-16. Team leader J. DeVegt called back 22:05
1b	Is there another 24-hour telephone number that can be used to activate a response?	X		1-800-265-3868			—
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		Flowcharts are present for Activation of ER calls.	X		Viewed Response Activation Flow Chart dated 2015-07-20
3	Does the TERSP use a form to record incident information?	X		Electronic Spill Call Log sheet through internal database.	X		Viewed Spill Call Log sheet blank form 2015-08-17
4	Which methods are used to access a current SDS on a 24-hour basis:						
4a	Paper copy?	X		ERAP Information, printed msds before leaving to site	X		Viewed MSDS for Asphalt Sealer dated 2015-01-16
4b	CANUTEC?	X		Mobile Email and telephone are issued to responders.	X		Viewed Canutec demonstration 2015-09-17
4c	Shipper/manufacturer?	X		ERAP Information, mobile Email and telephone are issued to responders.	X		Viewed demonstration of MSDS from Manufacturer MSDS by email. MSDS date 2015-03-30
4d	CCOHS?		x	Membership not held with CCOHS			—

Comment [TEAP III13]: TERSP: State if there is a primary activation telephone number.
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Comment [TEAP III14]: TERSP: State if there is a secondary number to the primary activation telephone number. For example: An office telephone number, telephone number with area code, two activation telephone numbers but at different locations and so on?
Assessor: There is no need to check or test the alternative telephone number.

Comment [TEAP III15]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Comment [TEAP III16]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
Assessor: View, note document title and last revision dates.

Comment [TEAP III17]: TERSP: You must have the ability to readily obtain a current MSDS for a material identified on your *Capability Chart*.
Assessor: View current MSDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
4e	Internet (state method and web sites)?	X		Client Web sites, manufacturer web sites.	X		Viewed Manufacturers Web Site 2015-09-17
4f	Internal CD database?		X				—
4g	Other (state method)?	X		Client email product MSDS	X		Viewed MSDS Sent by email. MSDS Dated 2014-01-15
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		SOG in ER Manuals and ERAP information. LPGERC Training documentation and SOG.	X		Viewed SOGs for Class 3 2015-05-14. Viewed SOG for Class 4.3 dated 2015-06-16
6	Are response activities for incidents documented?	X		Internal Work sheets and external documents such as ERAC forms.	X		Viewed Daily Worksheet for Event 166647 Dated 2015-01-13
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:						
7a	During regular business hours?	30min.		Typical mobilization in 30 minutes.	X		Viewed Spill Call Log Sheet dated 2015-08-17. Call at 11:17 on site at 12:00
7b	Outside regular business hours?	1 – 1.5 hrs.		Typical mobilization in 60-90 minutes outside normal business hours.	X		Viewed Spill Call Log Sheet dated 2015-09-13. Call at 14:34 mobilized at 15:15. 1 Team Leader, 1 Team Member
8	Evaluation and debrief of responses:						
8a	How do you choose which responses to debrief?	Debrief Policy			X		Viewed Debrief 2015-02-02

Comment [TEAP III18]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.)
Assessor: View, note titles of SOG's.

Comment [TEAP III19]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members.
Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Comment [TEAP III20]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00)
Assessor: View, note date(s), time(s) to scene(s) and size of team(s) deployed.

Comment [TEAP III21]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
8b		X	Debrief forms identify corrective actions and time frames. The debrief policy and debrief forms are kept in the ER Manual and electronically.	X		Debrief lists 5 corrective actions. Tasks assigned to Drain-All management and Team leader.
8c			Debrief forms identify corrective actions and time frames. The specific corrective items are identified, the responsibility of the individual is identified, and the due date and the signature that tasks have been completed.	X		Debrief dated 2015-02-02. Corrective actions assigned 2015-02-02. Completion 2015-02-12. Tasks completed by Team Lead J Devegt and Management B. Goodfellow
9		X	No TEAP III responses done to date.			---
10		X	ERAC ERAP MEGS Energy ERAP	X		Viewed ERAP listing Drain-All. Plan holder/client holds the approval from Transport Canada. Approval from Transport Canada on File with plan holder.
11			ERAPs are forwarded through ERAP holders.	X		Viewed ERAP listing Drain-All as a service provider. No updates recorded on file.
12		X	ERAPS are forwarded to Drain-All via CD or hard copies and are made available to the Team Leaders.			---

Comment [TEAP III22]: TERSP: Provide debrief records of corrective actions required and taken. Assessor: If applicable, view and note corrective action(s) identified and assigned.

Comment [TEAP III23]: TERSP: Provide documentation. Assessor: View and note process (item, assignment, due date, status)

Comment [TEAP III24]: TERSP: State how many have been submitted. Assessor: If applicable, view and note submission date(s).

Comment [TEAP III25]: TERSP: Must have a copy of each client's ERAP. If does not apply, indicate NA. Assessor: If applicable, view and note ERAP(s) approval date(s).

Comment [TEAP III26]: TERSP: Must have a copy of each ERAP for which they have an agreement to respond on behalf of another TERSP. If does not apply, indicate NA. Assessor: If applicable, view and note ERAP(s) approval date(s).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:						
1a	Response coordinators?	X		Internal Phone list and ER on-call lists are provided each week from administrative staff and forwarded to a company mailing list. The phone lists are printed from the company Database.	X		Viewed On Call list revised 2015-09-21
1b	Team Leaders and team members?	X		Internal Phone list and ER on-call lists are provided each week from administrative staff and forwarded to a company mailing list. The phone lists are printed from the company Database.	X		Viewed On Call list revised 2015-09-21
1c	Clients?	X		Client Information is Held in internal database and ERAP documentation.	X		Viewed detailed client contact list current at 2015-09-17
1d	Government agencies?	X		Government agencies are listed in the Spill Response Manual and ER Team Leaders have mobile internet access through phones.	X		Viewed Government Contact List dated 2015-07-20
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		Excavation equipment is outsourced through contractors listed in ER Manual Chapter 2.	X		Viewed subcontractor list 2015-07-20

Comment [TEAP III27]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.
Assessor: View, note last revision date and document title and location.

Comment [TEAP III28]: TERSP: Provide list of equipment resource support services.
Assessor: View, note last revision date.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
3a Describe any personnel or unique equipment outsourced?		X				---
3b If yes, does a written agreement exist:		X				---
4 Are written agreements established with other TERSPs for:						
4a Coverage in your region?		X				---
4b Coverage outside your region?		X				---
4c You to support them in your region?		X	CERCA contractors will utilize Drain-All Ltd. in the Ottawa region.		X	Viewed Call Log and response action for another TERSP dated 2015-09-11
5 Are these other TERSPs registered with TEAP III for:						
5a Coverage in your region?		X				---
5b Coverage outside your region?		X	Quantum Murray, Accuworx and Itech			---
5c You to support them in your region?		X	Quantum Murray, Accuworx and Itech			---

Comment [TEAP III29]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?
Assessor: View, note last revision date.

Comment [TEAP III30]: TERSP: If yes, provide the access protocol and agreement.
Assessor: View, note agreement date.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:					
1a	The Home Coordinator and the incident scene?	X		Cellular phones and mobile email.	X	Viewed updated mobile phones. Each team member issued a phone. Spare units also available.
1b	Personnel at the incident scene?	X		Cellular phones and mobile email.	X	Viewed updated mobile phones. Each team member issued a phone. Spare units also available.
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:					
2a	Essential Equipment items at the location?	X		Equipment required to service the materials listed in the capability chart are in inventory.	X	Essential Equipment List is Complete at 2015-09-17 MSDS are electronic. SOGs in trailer.
2b	Specialty Equipment items at the location?	X		ERAC FL Response Trailer.	X	Viewed Hydraulic Power Pack, Transfer Pumps, Hoses, Bonding equipment in the Flammable Response Trailer.
3	Does the list include equipment required to respond to all chemicals, modes of transport and means of containment identified in the Capability Chart ?	X		Equipment required to service the materials listed in the capability chart are in inventory.	X	Viewed transfer pumps, flaring equipment, pressure rated hoses nitrogen purging equipment for Propane transfer.
4	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		Equipment is maintained in keeping with manufacturer instructions and is proactively	X	Viewed CSA B620 Hose Tests on class 3 transfer hoses. Test date 2015-01-12

Comment [TEAP III31]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Comment [TEAP III32]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Comment [TEAP III33]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Comment [TEAP III34]: TERSP: Ensure you have equipment for all materials, modes of transport and means of containment for which you provide response.
Assessor: Select a few **Capability Chart** materials, view and note associated equipment.

Comment [TEAP III35]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
			inspected on a monthly basis.			

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the <i>TEAP III TERSP Standard Training Matrix</i>:					
1a	TEAP III registered Team Leaders?	4	J. de Vegt, M. Rioux, M. McMillan, M. Magee,	X		Viewed Training Records for J deVegt, M Rioux, M. McMillan, M. Magee. Records dated at 2015-09-15
1b	TEAP III registered team members?	9	C. Edgell, C. Martineau, M. Dorion, M. Jean, M. Jean, J. Fairman, D. Quinn, J. Gunville, J. Baillie	X		Viewed training records for C. Edgell, C. Martineau, M. Dorion, M. Jean, M. Jean, J. Fairman, D. Quinn, J. Gunville, J. Baillie. Records dated 2015-09-15
1c	Other Team Leaders?	N/A				—
1d	Other team members?	N/A				—
2	Is there a fit for duty program?	X	Medical Questionnaire		X	Data collected in the employee interview process.
3	Is there post-incident stress management program?	X	Employee Assistance Program gives employees access to numerous services.	X		Viewed Employee Assistance Information Offered. Professional Confidential Assistance Services Brochure.

Comment [TEAP III36]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*.

Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere)
Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Comment [TEAP III37]: TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*.

Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere).
Assessor: Review individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Comment [TEAP III38]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
Assessor: View program documentation, note document titles.

Comment [TEAP III39]: TERSP: Describe the elements of your post-incident stress management program.
Assessor: View program documentation, note document titles.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		Course Content for training areas are segmented and training files are complete.	X		Viewed Training files. Records current and dated at 2015-0915
2	Is training conducted using specialty equipment?	X		LPGERC Training Sessions	X		Viewed Training and Live Transfer Demonstration for class 3 dated 2015-09-02. Viewed LPG transfer exercise and training 2014-03-27
3	Is the training content documented for each module?	X			X		Viewed CN Tank Car Specialist dated 2014-05-22 Viewed CP Tank Car Specialist Training Dated 2014-09-15 Viewed WHIMIS Internal training dated 2015-06-02 Viewed Internal Confined Space Training 2013-07-22
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Electronic Database system.	X		Viewed training records for M Rioux going back to 2010-06-14
5	If you respond to railway mode:						
5a	Is a railway dangerous goods response training course part of your training matrix?	X		RAC course, SERTC (Pueblo), ERail Safe, CN Rail Training and CP Rail Training.	X		Viewed eRailSafe training for B. Goodfellow dated 2013-04-15

Comment [TEAP III40]: TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*.

Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Comment [TEAP III41]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment).

Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring).

Comment [TEAP III42]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.

Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

Comment [TEAP III43]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).

Assessor: Review, note titles and source.

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	Yes	No		Yes	No	
5b			J. De Vegt, M. Rioux, M. Magee	X		Viewed eRail Safe Training for J De Vegt dated 2015-12-05, eRailSafe training for M. Magee 2015-12-17

Comment [TEAP III44]: TERSP: List names of those who have attended training. Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		ERAC Training Exercise.	X		Viewed ERAC training exercise for J. De Vegt, M. Rioux, M. Magee, M. McMillan dated 2015-03-17
2	Are exercise activities documented?	X		ERAC Training Exercise.	X		ERAC content includes , H2S Awareness, Critical Incident Stress Management. PPE, Orientation, Fire Awareness, Product Transfer, Bonding and Grounding, Health and Safety, Gas Detection, Container Recognition, TDG. Participants J. De Vegt, M. Rioux, M. Magee, M. McMillan
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?			Debrief Policy, ER Manager and Team Leader input.		X	---
3b	Does the debrief identify gaps and corrective actions?	X		Gaps and corrective actions have an impact on policy and procedure change.	X		Viewed External Exercise 2013-06-12 Site Safety concerns corrected during the event day.
3c	Describe how corrective actions are tracked to completion.			The debrief form tracks corrective actions to completion.	X		Viewed corrective action correspondence of 2015-07-22 Pump selection and repair issues

Comment [TEAP III45]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Comment [TEAP III46]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Comment [TEAP III47]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Comment [TEAP III48]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Comment [TEAP III49]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status).

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		Equipment is maintained in keeping with the manufacturer's instructions and monthly inspections.	X		Viewed Maintenance Records for First Aid, Burn Kits Dated 2015-09-02 Viewed Gas Detector Inspection, Calibration and Maintenance Records Current 2015-09-15
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	X		ERAC equipment is all new. Only been used for training.	X		Viewed SCBA Inspection Records at 2015-09-15 Viewed Hose Tests and Inspections 2015-01-08
2b	Transportation equipment?	X		Transportation Equipment is maintained utilizing our own licensed repair garage and mechanics in keeping with MTO requirements.	X		Viewed Maintenance Records and Annual Inspection for Unit 217 Dated 2014-10-28

Comment [TEAP III50]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements.
Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Comment [TEAP III51]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*: (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets).
Assessor: Review records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).

Comment [TEAP III52]: TERSP: Maintain test, inspection and maintenance records for vehicles.
Assessor: View, note motor vehicle safety certificates on or in vehicles. by identification number.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Drain-All Ltd. is a licensed transporter of regulated waste in Ontario.	X	Viewed Transport Certificate of Approval A860302 Dated 2009-04-17
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		Drain-All Ltd. has a license to receive and generate regulated waste products.	X	Waste Handling and Processing Certificate of Approval A460722 Dated 2007-04-03
2	Are any of the above performed by a sub-contractor?	X		Use additional qualified, licensed contractors as required.	X	Viewed Aeviats Certificate of Approval A420011 dated 2011-06-29 Viewed Stericycle and Purolater Courier Certificate of Approval 8663-4LGL9Q dated 2007-09-27

Comment [TEAP III53]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Comment [TEAP III54]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Comment [TEAP III55]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 6 – Marine Chemical Emergency Response (optional and not part of TERSP Standard Assessment)

Note: This section should be completed by those TERSPs that provide or wish to provide emergency response services in the marine mode specifically to vessels carrying or using hazardous materials (hazardous and noxious substances or “HNS”). Such response may be provided to bulk vessels, container vessels, barges, ferries, etc. while in berth, alongside, at sea or in transit.

		Yes	No	TERSP Comment
1	Does your company provide emergency response to marine HNS incidents in:			
1a	Deep sea operations?		X	
1b	Coastal operations?	X		Shoreline mitigation and remediation
1c	In port or while loading or unloading?	X		On land port spills recovery packaging transport and disposal
2	What marine geographic areas do you cover?	X		Port of Montreal, Ottawa River, St. Lawrence seaway(Montreal-Toronto)
3	Do you have specialized documented procedures for marine HNS emergency response?	X		Shoreline and boat crew training through ECRC
4	Do you have boat(s) or other means for accessing vessels not at berth?	X		15 ft, 15 Hp Aluminum boat

Comment [TEAP III56]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section. Assessor: Do not check or question any information provided here.

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 7 – Community Involvement and Sustainability (optional and not part of TERSP Assessment)

	Yes	No	TERSP Comment
1	Who in your company has attended TEAP III Transportation Emergency Response Service Provider Standard training?		
			M. McMillan, J. de Vegt
2a	X		
2b	If yes, how? Provide list of dates and activities for the past two years.		
3a	X		CERCA, RAC, CIAC (TRANSCAER)
3b	If yes, describe your involvement.		
			Operating Committee
4a	X		"Touch the Truck", CP show and tells at local fire departments, Participate with CDT Strategies, Truck safety training at local fire departments
4b	If yes, describe your involvement.		
	NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.		

Comment [TEAP III57]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section. Assessor: Do not check or question any information provided here.

Comment [TEAP III58]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

Transportation Emergency Response Service Provider (TERSPP) Optional Information

5a	Do you have an environmental management system in place such as ISO 14001?	X		Drain All have identified internal Environmental Aspects and identified each individually.
5b	If yes, describe.	Environmental programs for Lab Testing, Health and Safety, Regulatory Affairs and Compliance.		
6a	Do you have a “green initiative” in place?	X		
6b	If so, describe. Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...	Municipal Blue box recycling program participation, industrial oil, battery, paint and fuel recycling.		

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

Material		Response		Exercise		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1	UN 1075 LPG (Propane)	2015-01-13	J. de Vegt			Transfer flare and purge three Tank Cars of UN 1075	Viewed On Site Work Sheet Dated 2015-01-13. Job Debrief dated 2015-02-02
2.1	UN 1075 LPG (Propane)	2015-06-10	J. de Vegt			Transfer, Flare and Purge tank car of UN 1075 Propane	Do you want to list any LPG exercises?
2.1	UN 1075 LPG (Propane)	2015-06-25	M. Rioux			Flare and purge three above ground storage tanks of UN1075 Propane	
2.1	UN1075 LPG (Propane)	2015-07-08	J. De Vegt			Transfer, flare and purge Tank car of UN 1075 Propane	
3	UN 1268 Petroleum Distillates N.O.S. (Mineral Spirits)	2015-09-01	J. De Vegt			Mitigate and remediate spill. Tank truck leak was contained and transferred.	Viewed On Site Work Sheet Dated 2015-09-01.
4.1							
4.2							
4.3							
5.1	UN3085 Oxidizing Solid Corrosive N.O.S (Hydrogen Peroxide)	2015-07-23	M. McMillan			Lab size container spill. Neutralize/clean, contain in a 205L drum, Transport, and Disposal	Viewed on Site Work Sheet Dated 2015-07-23
5.2							
6.1							
6.2							

Comment [TEAP III160]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Review and verify reports, note titles and activities.

Comment [TEAP III159]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

7							
8	UN1759, Solids Containing Corrosive Liquid, N.O.S. (Materials Contaminated with Mercury)	2015-05-05	M. McMillan			Small Mercury spill. Containment, neutralize with Mercon Spray. Package in drums and remove for disposal	Viewed On Site Worksheet dated 2015-05-05
9							
Other							

Table data entered (yyyy-mm-dd) 2015-08-20