

TEAP III TERSP Standard Assessment

Summary

TERSP company assessed:	ACCUWORX INC.		Website:	www.accuworx.ca/ www.gflenv.com	
TERSP location address:	220 Superior Blvd. Mississauga ON L5T 2L2	Regional coverage from this location:		Ontario	
Location Leader	Name & position:	Chris Nicholson Regional Manager East Emergency Response	Email:	chrisnicholson@gflenv.com	Cell: 437-235-1481
Alternate Contact	Name & position:	Kyle Gravelle Haz-Mat Response Specialist	Email:	kgravelle@gflenv.com	Cell: 416-476-6104
24-Activation Number	Number:	1-877-898-7222	Contact Position:	Emergency Response Supervisor	
Submission completed by	Date:	2022-08-11	Name:	Kyle Gravelle	

Date assessed:	2022-12-13 (Onsite) Completed Assessment with additional Documentation 2023-02-16	
Assessors (name, title, company):	Team Lead: Addison Vickerd, Atlantic Region Manager, ECRC Team Lead (In Training): Nick Robichaud, Logistics Regulatory Compliance Coordinator, Nova Chemicals Team Lead (In Training): Joe Caponio, Regional Director, Responsible Distribution Canada	
TERSP Representatives: (name, title)	Kyle Gravelle, Haz-Mat Response Specialist Chris Nicholson, Regional Manager East Emergency Response	
Opportunities for improvement:	--	
Best practices for sharing:	--	
Recommendation for registration:	Approved by TEAP III Editorial Board:	2023-02-21
	Next location assessment due:	2024-12

Commented [TEAP1]: TERSP: This must include a street address

Commented [TEAP2]: TERSP: Within 6 hour travel time by road averaging 65 km/h.

Commented [TEAP3]: This person maybe senior to the Location Leader or a response team leader

Commented [TEAP4]: TERSP: Title used by the person (e.g. On Call Team Leader, On Call Manager)

Commented [TEAP5]: TERSP: The Location Leader is responsible for all information submitted

Commented [TEAP6]: Assessor: Must be supported by an Observation or Verbal Confirmation

TEAP III TERSP Standard Assessment

Capability Chart

TDG Class	Mode of Transport			Means of Containment	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples
	M	RR	R				
1							
2.1							
2.2							
2.3							
3	X	X	X	T/C, T/T, IM, SC, LC	X, S, O, SO	X, S, O, SO	UN1202, UN1203, UN1267
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							
8	X	X	X	T/C, T/T, IM, SC, LC	X, S, O, SO	X, S, O, SO	UN1830, UN1789, UN1805
9	X	X	X	T/C, T/T, IM, SC, LC	X, S, O, SO	X, S, O, SO	UN3082, UN3077, UN3257
Other							

LEGEND:

M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.

1. **Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.

2. **Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

Commented [TEAP7]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal

Commented [TEAP8]: TERSP: Provide examples by shipping name or UN number

TEAP III TERSP Standard Assessment
Status of Verbal Confirmation since last assessment

Date of last Assessment: **2020-01-22**

Question Number (Part and Number)	Verbal Confirmation Remarks (copy from assessment)	Status of Activities (e.g. no activity, in progress, 50% complete, system developed & implemented)	Assessor Remarks
Part 3.3 1a	Update matrix for document revision date by end of 2020.	Completed, and using auto function	Viewed updated training matrix revised 2022-08-24 and again 2023-02-10

Commented [TEAP9]: Assessor: review documentation to confirm status of implementation

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Statement posted and signed by GFL, CEO	X		Viewed GFL Corporate Health and Safety Policy, dated 2022-01-01. Signed by CEO.
2	Has responsibility for the management and updating of the <i>TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table)</i> been assigned and documented?	X		Documented in SOG's 3.6 Supervisors Responsibilities, pg 35 / 511	X		Viewed update Roles and Responsibilities for ER Operations Manager dated 2023-01-20.
3	Has the <i>TEAP III TERSP Standard Annual Update</i> been completed and submitted?	X		2021-06-14	X		Viewed TEAP III TERSP Standard Annual Update completed and submitted 2021-06-14.
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations	X		Accuworx is compliant with all regulatory requirements SOG- minimum training requirements, Training Matrix pg 35-36	X		Viewed minimum training requirements in employee training descriptions A003 Roles and Responsibilities Procedure, dated 2021-02-16.
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		Accuworx is in good standing with WSIB	X		Viewed WSIB Clearance dated 2022-11-20.
5b	Public Liability and Property Damage, \$5 million?	X		\$40,000,000 (policy# RMGL 80777651), additional umbrella	X		Viewed certificate of insurance dated 2022-05-31.

Commented [TEAP10]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current

Commented [TEAP11]: TERSP: The individual with responsibility to manage and update the *TEAP III TERSP Standard Assessment* must be identified and available.
Assessor: View, note the document title.

Commented [TEAP12]: TERSP: Complete the *TEAP III TERSP Standard Annual Update* (Capability Chart, Emergency Response and Exercise Table, Change of Resources and Status of Verbal Confirmation) and submit annually during non-assessment year to TEAP III.
Assessor: Review the *TEAP III TERSP Standard Annual Update* and note the date?

Commented [TEAP13]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.
Assessor: View, note document titles that support legal compliances.

Commented [TEAP14]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificate and record date (check for expiration date).

Commented [TEAP15]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
			\$15,000,000 (Policy# XBC602852)			
5c Environmental, \$5 million?	X		\$20,000,000	X		Viewed certificate of insurance dated 2022-05-31.
6 Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		SOG in place.	X		Viewed A003 Roles and Responsibilities Procedure, SOG 3.5, page 34, dated 2021-02-16. Viewed file of ERAPs, as recent as 2022-11.

Commented [TEAP16]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

Commented [TEAP17]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

Part 2 – Activation and Response

1	Is there a 24-hour emergency response activation telephone number?	X		24/7 – 1-877-898-7222 Back-up – 416-410-7222	X		Tested the 24 hour activation number on 2022-12-12 at 20:30. Call was answered by service and asked for name, company affiliation, location, and phone number. Service patched through to oncall team leader, Mike Hoover, who answered in less than 1 minute. Total elapsed time was 3 minutes.
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		See SOG	X		Viewed ERAP Implementation Flow Chart, page 11, Figure 1, dated 2022-11-02. Viewed Emergency Services Activation Flow Chart (SOG to capture emergency response) activation process 2023-01-20.
3	Does the TERSP use a form to record incident information?	X			X		Viewed Emergency Response data collection sheet from call dated 2022-12-12.
4	Which methods are used to access a current SDS on a 24-hour basis:						
4a	Internal (paper or electronic)?		X	All SDS's come from client or from the internet	---	---	
4b	CANUTEC?	X			X		Viewed ERG 2020 app on Kyle Gravelle's cell phone. Option to contact CANUTEC for SDS.

Commented [TEAP18]: TERSP: State if there is a primary activation telephone number.
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Commented [TEAP19]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Commented [TEAP20]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
Assessor: View, note document title and last revision dates.

Commented [TEAP21]: TERSP: You must have the ability to readily obtain a current SDS for a material identified on your *Capability Chart*.
Assessor: View current SDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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	Yes	No		Yes	No	
4c	Shipper/manufacturer?	X			X	Viewed SDS received from client dated 2022-12-06.
4d	Internet (state method and web sites)?	X			---	
4e	Other (state method)?		X		---	
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		SOG	X	Viewed SOGs, dated 2021-03: - AWX-SWP042, Class 3 Response - AWX-SWP053, Class 8 Response - AWX-SWP039 Grounding and Bonding
6	Are response activities for incidents documented?	X			X	Viewed work order # ER-2205-29 dated 2022-06-22, including photos, Team Lead A. Spark, team member G. Maneli, and others.
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:					
7a	During regular business hours?	1 hour	08:00-17:00		X	Viewed ER Call-In activation report (email) dated 2022-02-22 at 15:20.
7b	Outside regular business hours?	1.5 hours			X	Viewed ER Call-In activation report (email) dated 2022-10-12 (Saturday) at 16:57
8	Evaluation and debrief of responses:					

Commented [TEAP22]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.) Assessor: View, note titles of SOG's.

Commented [TEAP23]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members. Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Commented [TEAP24]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

Commented [TEAP25]: TERSP: Identify outside regular hours of business (e.g. after 1700 hours) Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

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	Yes	No		Yes	No	
8a	How do you choose which responses to debrief and document?		All incidents verbally debriefed with crew.	X		Comment: Major incidents have a documented debrief, using SOG Emergency Response Activation Debrief.
8b	Does the debrief identify gaps and corrective actions?			X		Viewed exercise debrief dated 2022-09-27 and
						Viewed response debrief with corrective actions identified and assigned 2023-01-19. Viewed corrective action tracker template that will be tracking identified corrective actions from debriefs dated 2023-02-16.
8c	Describe how corrective actions are tracked to completion.		Implementing new corrective action tracker, provided.	X		Viewed corrective action tracker template that will be tracking identified corrective actions from debriefs dated 2023-02-16.
9	If you are listed in an ERAP, do you have a copy of the ERAP?		Yes copies are available.	X		Viewed client ERAP No. 2-1843, dated 2022-01.
10	How are ERAP updates obtained / provided and tracked requests?		ERAP holders provide annual updates.	X		Viewed email updating ERAP dated 2022-10-05.

Commented [TEAP26]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP27]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: Review / examine and note corrective action(s) identified and assigned.

Commented [TEAP28]: TERSP: Provide documentation.
Assessor: Review / examine and note process (item, assignment, due date, status)

Commented [TEAP29]: TERSP: If you do not have a copy of the approved ERAP, is there a document provided by the ERAP holder that identifies your expected capability. If does not apply, indicate NA.
Assessor: If applicable, view document(s) noting title and date(s)

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:						
1a	Response coordinators?	X		List of all ER personnel	X		Viewed MS Teams file Current Staffing (ER).xlsx document dated 2022-11-02.
1b	Team Leaders and team members?	X		List of all ER personnel	X		Viewed MS Teams file Current Staffing (ER).xlsx document dated 2022-11-02.
1c	Clients?	X		Complete client list available	X		Viewed internal Office Management System (OMS) dated 2022-06-16.
1d	Government agencies?	X		List of all agencies available	X		Comment: Government agency contact numbers are provided to response team to keep on their cell phones. Viewed on Team Lead cell phone.
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		List of all 3 rd parties we currently use is available	X		Viewed GFL contacts in Team Lead cell phone, in their global phone directory.
3a	Describe any personnel or unique equipment outsourced?	X		Consultants, heavy equipment, rental equipment, trucking, etc...	X		Comment: Fire Master provides skilled firefighting personnel, equipment and foam supplies.

Commented [TEAP30]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.
Assessor: View, note last revision date and document title and location.

Commented [TEAP31]: TERSP: Provide list of equipment resource support services.
Assessor: View, note last revision date.

Commented [TEAP32]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?
Assessor: View, note last revision date.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
						Viewed Fire Master Service Agreement dated 2021-11-02.	
3b	If yes, does a written agreement exist:	X		Yes, Fire Masters, ERAC Trailer	X		Viewed Fire Master Service Agreement dated 2021-11-02.
4	Are written agreements established with other TERSPs for:						
4a	Coverage in your region?	X		Most are other GFL branches, mutual aid with other contractors in area	X		Viewed Nucor-SRS-GFL mutual aid agreement dated 2021-09-21.
4b	Coverage outside your region?	X		Most are GFL, agreement with RST, Nucor	X		Viewed Nucor-SRS-GFL mutual aid agreement dated 2021-09-21.
4c	You to support them in your region?	X		Agreements in place with other TERSPs listed above as Mutual Aid	X		Viewed Nucor-SRS-GFL mutual aid agreement dated 2021-09-21.
5	Are these other TERSPs registered with TEAP III for:						
5a	Coverage in your region?	X		Agreements in place with other TERSPs in the area	X		Viewed Nucor-SRS-GFL mutual aid agreement dated 2021-09-21.
5b	Coverage outside your region?	X		RST and Nucor	X		Viewed Nucor-SRS-GFL mutual aid agreement dated 2021-09-21.
5c	You to support them in your region?	X		Agreements in place with other TERSPs in the area	X		Viewed Nucor-SRS-GFL mutual aid agreement dated 2021-09-21.

Commented [TEAP33]: TERSP: If yes, provide the access protocol and agreement.
Assessor: View, note agreement date.

Commented [TEAP34]: TERSP: Agreement should specify DG, MOC and response activity (e.g. transfer)
Assessor: Review or view noting date and any relevant details.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:					
1a	The Home Coordinator and the incident scene?	X		Smart phones	X	Viewed Hazmat Response Specialist's cell phone.
1b	Personnel at the incident scene?	X		Smart phones, radios	X	Viewed Cell phones and radios.
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:					
2a	Essential Equipment items at the location?	X		Meet/exceed equipment list	X	Viewed equipment onsite 2022-12-13, additional photos provided of 10 Person First Aid kit replaced and Level A suit testing logs dated 2023-01-10.
2b	Specialty Equipment items at the location?		X		---	---
3	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		All equipment required for Classes 3, 8 and 9 are in house	X	Viewed hose test certificate (pass) for stainless steel braided hose # ACC383, dated 2022-10-24. Viewed Level A suit inspection logs for suits serial # 20264, #52805, #222844, #222847, all dated 2023-01-10.

Commented [TEAP35]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Commented [TEAP36]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Commented [TEAP37]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Commented [TEAP38]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						Viewed SCBA serial #OP320744 inspection 2022-03-09.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the TEAP III TERSP Standard Training Matrix:					
1a	TEAP III registered Team Leaders?	7	K. Gravelle C. Nicholson A. Spark M. Hoover K. Wicke M. Di Nardo K. Sullivan	X		Viewed TERSP Standard training matrix course certificates for K. Gravelle, Nicholson and A. Spark including Fit Testing, TDG, Air Monitoring NFPA HAZMAT Technician, ICS 200 and First Aid.
1b	TEAP III registered team members?	5	M. Fugler D. Lynds G. Maneli A. Howling W. Bayly			Viewed TERSP Standard training matrix course certificates for M. Fulger, D. Lynds, and G. Maneli including Fit Testing, TDG, Air Monitoring NFPA HAZMAT Operations or Technician, ICS 100 and First Aid.
1c	Other Team Leaders?	-		---	---	
1d	Other team members?	-		---	---	
2	Is there a fit for duty program?	X	Part of the employee onboarding process	X		Viewed Fit for Duty Policy dated 2022-02-15.
3	Is there post-incident stress management program?	X	EAP program	X		Viewed 13.6 Employee Assistance Program (EAP), page 101 of the A013 Mental Wellness Procedure.

Commented [TEAP39]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere)
Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP40]: TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere).
Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Commented [TEAP41]: TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location.
Assessor: Do not review training records for these individuals.

Commented [TEAP42]: TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location.
Assessor: Do not review training records for these individuals

Commented [TEAP43]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
Assessor: View program documentation, note document titles.

Commented [TEAP44]: TERSP: Describe the elements of your post-incident stress management program.
Assessor: View program documentation, note document titles.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						Viewed SharePoint My Benefits Canada Employee Assistance Program (EAP).

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		Accuworx training matrix	X		Viewed training matrix which identifies specific TEAP III items. Viewed training matrix with record of training for SOGs for classes of products on capability chart dated 2023-01-10.
2	Is training conducted using specialty equipment?		X		---	---	
3	Is the training content documented for each module?	X		Training is documented with a lesson plan and sign off sheet	X		Viewed internal Bonding and Grounding training module, including topics covered, and sign-in sheet, dated 2022-09-20. Viewed sulfuric acid internal Pressure Differential Transfer training module, including topics covered, and attendance sheet, dated 2022-10-04 Viewed external ERAC training module Identify Dangerous Goods Basics, including topics covered, and training record for K. Gravelle. Viewed external ERAC training module PPE Procedures and Uses, including topics

Commented [TEAP45]: TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*. Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Commented [TEAP46]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment). **If applicable, chlorine and related subjects are part of the training matrix.** Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring). **If applicable, review for chlorine and note.**

Commented [TEAP47]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content. Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						covered, and training record for K. Gravelle.
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		X		Kept on file Viewed NFPA 472 Hazmat Technician Level training record for Team Member from 2014-03 (longer than 3 years).
5	If you respond to railway mode:					
5a	Is a railway dangerous goods response training course part of your training matrix?	X		X		RAC week, SERTC course Viewed eRailSafe completion for K. Gravelle, S. Nicholson. Viewed ERAC & eRailSafe on training matrix dated 2023-02-10.
5b	If yes, which TEAP III registered Team Leaders and team members have attended training?			X		K. Gravelle, A. Spark Viewed records in eRailSafe portal for two employees and eRailSafe status board for all Team Members and Team Leads 2023-02-15.

Commented [TEAP48]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).
Assessor: Review, note titles and source.

Commented [TEAP49]: TERSP: List names of those who have attended training.
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	

Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		Equivalency forms completed for employees involved in responses	X		Viewed training matrix with SOGs for products on capabilities chart reviewed by Team Leads and Team Members 2023-02-10. Viewed ERAC live product transfer verification form 2022-09-14.
2	Are exercise activities documented?	X		Annual ERAC Flammable liquids training/practical, ERAC Firefighting training/practical.	X		Viewed ERAC Exercise Field Book, dated 2022-09-14.
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?	All exercises are verbally debriefed with crew		X			Viewed ERAC exercise debrief dated 2022-09-27.
3b	Does the debrief identify gaps and corrective actions?	X		Yes	X		Viewed ERAC exercise debrief dated 2022-09-27, including problems encountered.
3c	Describe how corrective actions are tracked to completion.	Assigned to responsible employee and tracked via reminders in Outlook.		X			Viewed corrective action tracker template that will be tracking identified corrective actions from debriefs dated 2023-02-16. Viewed response debrief with corrective actions identified and assigned 2023-01-19.

Commented [TEAP50]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Commented [TEAP51]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Commented [TEAP52]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Commented [TEAP53]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: Review /examine and note corrective action(s) identified and assigned.

Commented [TEAP54]: TERSP: Provide documentation.
Assessor: Review / examine and note process (item, assignment, due date, status).

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		Monthly, through MS Teams calendar	X		Viewed directory with monthly maintenance checks and saved completed maintenance sheets.
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	X			X		<p>Viewed hose test certificate (pass) for stainless steel braided hose # ACC383, dated 2022-10-24.</p> <p>Viewed gas detection unit # S/N 13121XV-007, calibration certificate dated 2022-11-22 tracked in iNet (Industrial Scientific).</p> <p>Viewed SCBA serial #OP320744 inspection 2022-03-09.</p> <p>Viewed Level A suit inspection logs for suits serial # 20264, #52805, #222844, #222847, all dated 2023-01-10.</p> <p>Viewed photo of new 10-person First Aid Kit on response unit 2023-02-15.</p>

Commented [TEAP55]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. **If applicable, what is the assurance program for the inventory of the chlorine kits.**
 Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Commented [TEAP56]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*, (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets).
 Assessor: **Review / examine 2** records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).
Review / examine records for chlorine kits including viton gasket service date (within 4 years) if applicable and note.

TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
2b Transportation equipment?	X		Fleet Management	X		Viewed CVIP for unit 201084 expiry 2023-03-31 Viewed CVIP for unit 201119 expiry 2023-05-30

Commented [TEAP57]: TERSP: Maintain test, inspection and maintenance records for vehicles.
Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Ontario MOE: A841664	X	Viewed amendment to MOE compliance number A841664, dated 2015-11-17.
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?		X	GFL owns many receiving facilities in Ontario and across the country	---	---
2	Are any of the above performed by a sub-contractor?		X	GFL owns many receiving facilities in Ontario and across the country	---	---

Commented [TEAP58]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP59]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Commented [TEAP60]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

TEAP III TERSP Standard Assessment

Part 6 – Community Involvement and Sustainability (optional and not part of TERSP Assessment)

		Yes	No	TERSP Comment
1	Who at this location has attended TEAP III Transportation Emergency Response Service Provider Standard training?			K. Gravelle Chris N?
2a	Do you participate in TRANSCAER® outreach events?	X		
2b	If yes, how? Provide list of dates and activities for the past two years.			Not in past 2 years due to COVID
3a	Do you belong and participate in a trade association such as CERCA, CIAC, RDC, RAC and/or other (describe other)?	X		CERCA member, RDC member
3b	If yes, describe your involvement.			
4a	Do you belong or contribute to a local community enhancement program?	X		Toronto CAER, Hamilton CAER, Niagara CAER, Burlington CAER
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.			Through association memberships

Commented [TEAP61]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.
Assessor: Do not check or question any information provided here.

Commented [TEAP62]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

TEAP III TERSP Standard Assessment

5a	Do you have an environmental management system in place such as ISO 14001?		X	
5b	If yes, describe.			
6a	Do you have a "green initiative" in place?	X		
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>	<p>Vehicle idling – monitored via GEOTAB in trucks, auto shutoff on trucks</p>		

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only) *MINIMUM OF 4 EVENTS including at least 1 EXERCISE

Material		Response		Exercise		Assessor Comment
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Documentation viewed?
1						
2.1						
2.2						
2.3						
3	UN1202 Diesel Fuel	2022-02-22	A. Spark			Transfer of product from T/T to T/T Viewed work order ER-2202-35, including scope of work, photos, and response conclusions.
3	UN1203 Gasoline			2022-09-14	K. Gravelle	ERAC Exercise including live product railcar-to-railcar transfer. Viewed ERAC Exercise Field Book, dated 2022-09-14, including site safety plan, site drawing, debrief.
4.1						
4.2						
4.3						
5.1						
5.2						
6.1						
6.2						
7						
8	UN1789 Hydrochloric Acid	2022-05-11	A. Spark			Transfer of product from T/T to T/T. Viewed work order # ER-2205-29, including scope of work, ER Operational Summary, Conclusions, site photos, and activation report.
9	UN3082 – Environmentally Hazardous Substance, liquid, N.O.S. - N-Hexadecyl-N,	2021-11-03	A. Spark			Transfer product from tote to tote. Viewed work order # ER-2111-07, including scope of work, operational summary, conclusion, and activation report, and SDS.

Commented [TEAP63]: TERSP: Activity must be documented hands-on with appropriate PPE. Tabletop does not qualify

Commented [TEAP65]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfill the exercise requirement. Remediation work does not qualify. Assessor: Note date and file number of least 3 reports and review one of those for completeness as to the company process.

Commented [TEAP64]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

Commented [TEAP66]: TERSP: List all activities related to chlorine. Assessor: Review chlorine and anhydrous HCl activities

Commented [TEAP67]: TERSP: List all activities related to NaOH, NaClO, HCl Assessor: Review any available documents.

TEAP III TERSP Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)
***MINIMUM OF 4 EVENTS including at least 1 EXERCISE**

	N-Dimethyl Amine						
Other							