

## TEAP III TERSP Standard Assessment

### Summary

TERSP company assessed:	Drain-All Ltd		Website:	www.drainall.com	
TERSP location address:	2705 Stevenage Dr. Ottawa ON. K1G-3N2	Regional coverage from this location:	Montreal QC to Toronto ON, North to Sudbury ON.		
Location Leader	Name & position:	John de Vegt Asst. Manager ER Operations	Email:	John.devegt@drainall.com	Cell: 613-314-0030
Alternate Contact	Name & position:	Jeff Hoover ER Manager	Email:	Jeff.hoover@drainall.com	Cell: 613-219-1174
24-Activation Number	Number:	1-800-265-3868 613-739-1070	Contact Position:	Business hours: Dispatcher After hours/weekend on call ER Team Leader	
Submission completed by	Date:	June 15, 2022	Name:	John de Vegt	

Date assessed:	2022-11-24	
Assessors (name, title, company):	Assessment Team Leader: J-P Couture – Dangerous Goods Specialist, Railway Association of Canada Assessor: Yves Hamel – Dangerous Goods Officer, CN Observer: Kristina Adler – Transportation Policy and Program Officer, CIAC	
TERSP Representatives: (name, title)	John Devegt, Ass. Manager ER Operations Jeff Hoover, ER Manager	
Opportunities for improvement:	---	
Best practices for sharing:	---	
Recommendation for registration:	Approved by TEAP III Editorial Board:	2023-08-17
	Next location assessment due:	2024-11

**Commented [TEAP1]:** TERSP: This must include a street address

**Commented [TEAP2]:** TERSP: Within 6 hour travel time by road averaging 65 km/h.

**Commented [TEAP3]:** This person maybe senior to the Location Leader or a response team leader

**Commented [TEAP4]:** TERSP: Title used by the person (e.g. On Call Team Leader, On Call Manager)

**Commented [TEAP5]:** TERSP: The Location Leader is responsible for all information submitted

**Commented [TEAP6]:** Assessor: Must be supported by an Observation or Verbal Confirmation

## TEAP III TERSP Standard Assessment

### Capability Chart

TDG Class	Mode of Transport			Means of Containment	Stabilization <sup>1</sup> (X, S, O, SO)	Mitigation <sup>2</sup> (X, S, O, SO)	Remarks and Examples
	M	RR	R				
1							
2.1		x	x	T/C, T/T, c	X	X	Transfer & Flaring UN 1075
2.2							
2.3		x	x	T/C, T/T, c	X	X	A & B capping kits, Midland Kit, Transfer equipment and PPE in CPR cache
3		x	r	T/C, T/T, IM, LC, SC	X	X	Product Transfer, Containment UN 1202, 1203, 1267
4.1		x	x	LC, SC	X	X	Repackaging / Securing UN 1325
4.2		x	x	LC, SC	X	X	Repackaging / Transfer UN 3394
4.3		x	x	LC, SC	X	X	Overpack / Clean up UN 1402
5.1		x	x	LC, SC	X	X	ERAP coverage / product transfer UN 2015, UN 2426,
5.2		x	x	LC, SC	X	X	Repackaging / Clean up Un 3101, UN 3102, UN 3113, UN 3114
6.1		x		T/C, T/T, IM, LC, SC	X	X	Repackaging / Clean up and transfer UN 2078, 2312
6.2							
7			x	S/C, IM	X	X	Site / container monitoring, overpacking, UN 2912
8		x	x	T/C, T/T, IM, LC, SC	X	X	Transfer / Neutralization / Securing. UN 1824, UN 1830, UN 1790
9		x	x	T/C, T/T, LC, SC	X	X	Transfer / Securing – UN 3077
Other		x	x	T/C, T/T, LC, SC	X	X	

**Commented [TEAP7]:** TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal

**Commented [TEAP8]:** TERSP: Provide examples by shipping name or UN number

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**LEGEND:**

**M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.**

**1. Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.

**2. Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

**TEAP III TERSP Standard Assessment**  
**Status of Verbal Confirmation since last assessment**

Date of last Assessment: **2019-10-25**

Question Number (Part and Number)	Verbal Confirmation Remarks (copy from assessment)	Status of Activities (e.g. no activity, in progress, 50% complete, system developed & implemented)	Assessor Remarks
Part 2 Question 8b	Develop and implement a process to track all corrective action to completion.	The specific corrective items are identified, the chosen individuals' responsibilities are identified, and the due date of the corrective action is defined. Is the responsibility of the Senior E.R. coordinator or E.R" manager to place reminders in their outlook calendars to review the debrief form weekly to ensure corrective actions are completed as specified.	E.R. Debrief form viewed on site dated May 2016 has not been revised account Covid 19 pandemic. The process will be reviewed with new ownership GFL going forward in 2023.

**Commented [TEAP9]:** Assessor: review documentation to confirm status of implementation

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

### Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Health & Safety and Environmental policy.	X		Viewed Health and Safety policy in the office entry and electronically dated. 2022-02-03
2	Has responsibility for the management and updating of the <i>TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table)</i> been assigned and documented?	X		John de Vegt – Asst Manager ER Operations	X		Viewed E.R manual section 2.2.4 Responsibilities of Emergency Response coordinator date 2022-11-21
3	Has the <i>TEAP III TERSP Standard Annual Update</i> been completed and submitted?	X		2021-10-04	X		Viewed annual updates dated 2021-10-04.
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations	X		Training Records, Equipment maintenance, CVOR Regs, WSIB, Insurance	X		Viewed Transport Dangerous Goods Carrier registration Quebec Dated 2018-03-20  TDG Certificates  Environmental Compliance Authority # A460722 – 2011-01-05  CVOR Certificate J1152389 – 2022-10-1
5	Minimum insurance requirements:						
5a		X		Registered with Workers Compensation Board	X		Viewed WSIB Certificate 2022-11-20.

**Commented [TEAP10]:** TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.  
Assessor: View policy statement and note date of issue and if signature is current

**Commented [TEAP11]:** TERSP: The individual with responsibility to manage and update the *TEAP III TERSP Standard Assessment* must be identified and available.  
Assessor: View, note the document title.

**Commented [TEAP12]:** TERSP: Complete the *TEAP III TERSP Standard Annual Update* (Capability Chart, Emergency Response and Exercise Table, Change of Resources and Status of Verbal Confirmation) and submit annually during non-assessment year to TEAP III.  
Assessor: Review the *TEAP III TERSP Standard Annual Update* and note the date?

**Commented [TEAP13]:** TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.  
Assessor: View, note document titles that support legal compliances.

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	Yes	No		Yes	No	
Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?						
5b Public Liability and Property Damage, \$5 million?	X		5 million Coverage	X		Viewed certificate of liability of insurance issued 2022-06-01
5c Environmental, \$5 million?	X		10 million Coverage	X		Viewed certificate of liability of insurance issued 2022-06-01
6 Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		Notification will be provided if needed through TERSP Assessments and Annual updates.	X		Viewed ER manual section 2.2.4 Responsibility of E. R. Coordinator revised 2022-11-21

**Commented [TEAP14]:** TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months). Assessor: View certificate and record date (check for expiration date).

**Commented [TEAP15]:** TERSP: Have copy of policy available - Certificate of Insurance Assessor: View certificate(s) and record date(s).

**Commented [TEAP16]:** TERSP: Have copy of policy available - Certificate of Insurance Assessor: Verify certificate(s) and record date(s).

**Commented [TEAP17]:** TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs... Assessor: If applicable, view and note date(s) of submission(s).

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	Yes	No		Yes	No	

#### Part 2 – Activation and Response

1	Is there a 24-hour emergency response activation telephone number?	X		Calls are routed to an ER Supervisor through a call center.  613-739-1070  1-800-265-3868 (Canada only)	X		Tested on 2022-11-22 at 20h19 to call center. Received call back at 20h25 from team Leader John De Vegt. – Elapse time 6 minutes.
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		Flowcharts are present for activation of ER calls.	X		Viewed Flow Chart for spill activation response procedure 2022-11-21.
3	Does the TERSP use a form to record incident information?	X		Electronic Spill call log sheet	X		Viewed initial Call log sheet and online file maker.
4	Which methods are used to access a current SDS on a 24-hour basis:						
4a	Internal (paper or electronic)?	X		SDS is printed for response crew before leaving to site or emailed to team lead.	X		Viewed PDA on team leader device.
4b	CANUTEC?	X		Response teams have mobile email and telephone access.	---	---	
4c	Shipper/manufacturer?	X		ERAP, SOP, and SDS is printed for response crew before leaving to site or emailed to team lead.	X		Viewed SDS on response file for glacial acetic acid revised 2017-06-01

**Commented [TEAP18]:** TERSP: State if there is a primary activation telephone number.  
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

**Commented [TEAP19]:** TERSP: Document alerting process to activate response, ensure this is communicated to clients.  
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

**Commented [TEAP20]:** TERSP: Provide a copy of the basic form or checklist used to record details of each call received.  
Assessor: View, note document title and last revision dates.

**Commented [TEAP21]:** TERSP: You must have the ability to readily obtain a current SDS for a material identified on your *Capability Chart*.  
Assessor: View current SDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
4d	Internet (state method and web sites)?	X		Client and Manufacturer websites	---	---	
4e	Other (state method)?	X		Library of ERAPs and SDS forms.	---	---	
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		SOGs in Drain-All Manual. ERAC Website also has SOGs for classes 2.1 and 3	X		Viewed ERAC website SOG for Flam. Liquids and Electronic SOG's for all classes mention on capability chart dated 2018-10-20 – Transfer procedures
6	Are response activities for incidents documented?	X		Internal Work Order sheets and external documentation such as ERAC forms.	X		Viewed ERAC Assessment form 2022-11-02  Annual training site safety plan, debrief, flaring, exercise
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:						
7a	During regular business hours?	30 min.		Typical mobilization in 30 minutes	X		Viewed example dated 2022-10-13. Departed within 40.mins.
7b	Outside regular business hours?	1 to 1.5 hours		Typical mobilization in 60 to 90 minutes outside normal business hours.	X		Viewed example dated 2022-08-27. 60. Mins. Elapse time.
8	Evaluation and debrief of responses:						
8a	How do you choose which responses to debrief and document?			Drain-All has a Debrief policy which states that a debrief is done for large scale/long events. Events typically requiring more than 48hrs activity.	X		Viewed Spill Response manual, Chapter 31 Debriefing Procedure dated 2022-11-25.

**Commented [TEAP22]:** TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.)  
Assessor: View, note titles of SOG's.

**Commented [TEAP23]:** TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members.  
Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

**Commented [TEAP24]:** TERSP: Identify regular hours of business (e.g. 09h00 to 17h00)  
Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

**Commented [TEAP25]:** TERSP: Identify outside regular hours of business (e.g. after 1700 hours)  
Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

**Commented [TEAP26]:** TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).  
Assessor: If applicable, view and note dates.



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	Yes	No		Yes	No	
8b Does the debrief identify gaps and corrective actions?	X		Debrief forms identify positive & negative occurrences and corrective actions which may be required.	X		Viewed ER Debriefing form 2022-12-8.  No current debriefs to review  Reviewed ERAC Debrief exercise 2022-11-02
8c Describe how corrective actions are tracked to completion.			The specific corrective items are identified, the individual(s) responsibilities are identified, and a due date for the corrective action is defined. It is the responsibility of the ER Manager to place reminders in their Outlook calendars to review the form weekly to ensure the corrective actions are completed.	X		No examples to review apart from ERAC exercise,  GFL ownership of Drain-All Ltd. coming on 2022-12-16.
9 If you are listed in an ERAP, do you have a copy of the ERAP?	X		All applicable ERAPs are available for reference.	X		Viewed electronic ERAP ERP2-1751 – SGS Canada dated 2019-09-17.
10 How are ERAP updates obtained / provided and tracked requests?			Retainers are on an annual basis. Updates are provided at renewal.	X		Reviewed mutual aid agreement with QM 2021-09-01

**Commented [TEAP27]:** TERSP: Provide debrief records of corrective actions required and taken.  
Assessor: Review / examine and note corrective action(s) identified and assigned.

**Commented [TEAP28]:** TERSP: Provide documentation.  
Assessor: Review / examine and note process (item, assignment, due date, status)

**Commented [TEAP29]:** TERSP: If you do not have a copy of the approved ERAP, is there a document provided by the ERAP holder that identifies your expected capability. If does not apply, indicate NA.  
Assessor: If applicable, view document(s) noting title and date(s)

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	Yes	No		Yes	No	

#### Part 3.1 – Resources: Contact list, third party resources and mutual aid

<b>1</b>	<b>Are current contact lists available for:</b>						
1a	Response coordinators?	X		Internal Phone list and ER on-call lists are provided each week from administrative staff and forwarded to a company mailing list. The phone lists are printed from the company Database.	X		Viewed On-call sheet 2022-11-14 revised weekly with all important emergency contacts
1b	Team Leaders and team members?	X		Internal Phone list and ER on-call lists are provided each week from administrative staff and forwarded to a company mailing list. The phone lists are printed from the company Database.	X		Viewed On-call sheet 2022-11-14 revised weekly with all important emergency contacts
1c	Clients?	X		Client Information is held in internal database and ERAP documentation	X		Viewed file of customers on data base file maker client section
1d	Government agencies?	X		Government agencies are listed in the Spill Response Manual and ER Team Leaders have mobile internet access through phones.	X		Viewed ER manual section 2.4  Important contact numbers 2022-11-21
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		Excavation equipment is outsourced through contractors listed in ER Manual Chapter 2.	X		Viewed ER manual section 2.4  Important contact numbers 2022-11-21

**Commented [TEAP30]:** TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.  
Assessor: View, note last revision date and document title and location.

**Commented [TEAP31]:** TERSP: Provide list of equipment resource support services.  
Assessor: View, note last revision date.

### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
3a		X		---	---	
3b		X		---	---	
4	Are written agreements established with other TERSPs for:					
4a	X		Mutual Aid agreements with Rapid Response & Terrapure.	X		Viewed Agreement with Rapid Response 2017-12-5
4b		X	Drain-All does not have any written agreements with other TERSPs for coverage outside our region.	---	---	
4c	X		CERCA contractors will utilize Drain-All Ltd. in the Ottawa region. e.g. Rapid Response & Terrapure Mutual Aid agreements.	---	---	
5	Are these other TERSPs registered with TEAP III for:					
5a	X		Mutual Aid agreements with Rapid Response & Terrapure.	X		Viewed Agreement with Rapid Response 2017-12-05 Terrapure 2018-12-08
5b		X		---	---	
5c	X		Rapid Response, Terrapure.	X		Viewed Agreement with Rapid Response 2017-12-05 Terrapure 2018-12-08

**Commented [TEAP32]:** TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?  
Assessor: View, note last revision date.

**Commented [TEAP33]:** TERSP: If yes, provide the access protocol and agreement.  
Assessor: View, note agreement date.

**Commented [TEAP34]:** TERSP: Agreement should specify DG, MOC and response activity (e.g. transfer)  
Assessor: Review or view noting date and any relevant details.

## TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

### Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:					
1a	The Home Coordinator and the incident scene?	X		Cell phones & Computers	X	Viewed cell phone listing assignment ER Manual 2.4.1
1b	Personnel at the incident scene?	X		Cell phones, intrinsically safe 2-way radios.	X	Viewed Cell Phones and handheld radios (intrinsically safe).
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:					
2a	Essential Equipment items at the location?	X		Equipment required to service the materials listed in the capability chart are in inventory	X	Viewed all required equipment ER harness visual insp. Dated 2022-10-17  Inspection form revised 2019-10-29 for portable compressor & drill Kit 2022-10-19
2b	Specialty Equipment items at the location?	X		ERAC FL Response unit ERAC LPG Response unit	X	Viewed all required equipment at location.  Transfer hose #2A3096 tested 2022-02-25 to be retagged as per CSA standard.
3	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		Equipment is maintained in keeping with manufacturer instructions and is proactively inspected on a monthly basis.	X	Viewed all required equipment at location.

**Commented [TEAP35]:** TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...  
Assessor: View, describe equipment and quantity viewed.

**Commented [TEAP36]:** TERSP: All *Essential Equipment* must be at the location.  
Assessor: View, note that all *Essential Equipment* is at the location.

**Commented [TEAP37]:** TERSP: All claimed *Specialty Equipment* must be at the location.  
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

**Commented [TEAP38]:** TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.  
Assessor: View, note items and associated approval records and dates.

## TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

### Part 3.3 – Resources, Personnel

<b>1</b>	<b>How many response personnel are trained to the TEAP III TERSP Standard Training Matrix:</b>					
1a	TEAP III registered Team Leaders?	2	J. de Vegt M. Henry	X		Viewed training records for J. De Vegt M. Henry  M. Henry completed NFPA 472 training on 2022-12-15 to fulfill the requirements of the TERSP training matrix for the registered team leader position.
1b	TEAP III registered team members?	2	M. Dorion A. Lalonde	X		Viewed training records for M. Dorion A. Lalonde
1c	Other Team Leaders?	N/A		---	---	
1d	Other team members?	7	R. Engelbertink S. Blais J. Sears C. Tanasie A. Magee R. Deschamps	---	---	
2	Is there a fit for duty program?	X		X		Viewed document named fitness for work GFL employee policies updated 2021-05-01
3	Is there post-incident stress management program?	X		X		Viewed Life works Canada EAP.

**Commented [TEAP39]:** TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere)  
Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

**Commented [TEAP40]:** TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere).  
Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

**Commented [TEAP41]:** TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location.  
Assessor: Do not review training records for these individuals.

**Commented [TEAP42]:** TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location.  
Assessor: Do not review training records for these individuals

**Commented [TEAP43]:** TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.  
Assessor: View program documentation, note document titles.

**Commented [TEAP44]:** TERSP: Describe the elements of your post-incident stress management program.  
Assessor: View program documentation, note document titles.

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	Yes	No		Yes	No	

#### Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?			Course content is built around the matrix and expanded on.	X		Viewed ER manual section 23 dated 2011-02-03  Viewed File maker training On-Line matrix
2	Is training conducted using specialty equipment?	X		ERAC training sessions for LPG & Flammable liquids.  A, B, and C kits	X		M. Dorion LPG Transfer & Flaring 2022-12-11  J. Lee Fall protection dated 2022-12-02
3	Is the training content documented for each module?	X		Team members have taken ICS 100, NFPA 472 Tech, and regulatory compliance training. All training is in house other than Rail or ERAP client product training. It is documented and tests are kept.	X		Reviewed ERAC training modules online.  - Emergency Decon - PPE procedure
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Electronic Database system	X		Viewed file marker training matrix
5	If you respond to railway mode:						
5a	Is a railway dangerous goods response training course part of your training matrix?	X		RAC course, SERTC (Pueblo), eRailSafe, CN Rail Training and CP Rail Training.  All training is behind due to Covid.	X		Viewed file marker training On-Line matrix.  RAC, JIBC  CN, e Rail Safe

**Commented [TEAP45]:** TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*. Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

**Commented [TEAP46]:** TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment). **If applicable, chlorine and related subjects are part of the training matrix.** Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring). **If applicable, review for chlorine and note.**

**Commented [TEAP47]:** TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content. Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

**Commented [TEAP48]:** TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail). Assessor: Review, note titles and source.

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	Yes	No		Yes	No	
5b If yes, which TEAP III registered Team Leaders and team members have attended training?			J. de Vegt, M. Henry, M. Dorion.			RAC JIBC Course 2022  S. Blais, A. Lalonde, M. Henry, R. Mccaslin

**Commented [TEAP49]:** TERSP: List names of those who have attended training.  
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	

#### Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		ERAC Exercises  CP & CN derailments and transfers of various products including Sodium Hydroxide, Sulfuric acid, flammable liquids.	X		Viewed ERAC Training Exercise 2022-11-22  J. De Vegt and M. Henry
2	Are exercise activities documented?	X		All exercises are documented and signed off by attendees.	X		Viewed ERAC Training exercise 2022-11-22
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?			After an exercise, an onsite debrief is held to go over the exercise. These are not typically documented.	X		Viewed Spill Response manual, Chapter 31 Debriefing Procedure dated 2022-11-25.
3b	Does the debrief identify gaps and corrective actions?	X		Debrief forms identify positive & negative occurrences and corrective actions which may be required.	X		Viewed Spill Response manual, Chapter 31 Debriefing Procedure dated 2022-11-25.
3c	Describe how corrective actions are tracked to completion.			The specific corrective items are identified, the individual(s) responsibilities are identified, and the due date of the corrective action is defined. It is the responsibility of the Senior ER Coordinator or ER Manager to place reminders in their Outlook calendars to review the form weekly to ensure corrective actions are completed as specified.	---	---	

**Commented [TEAP50]:** TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file  
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

**Commented [TEAP51]:** TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.  
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

**Commented [TEAP52]:** TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).  
Assessor: If applicable, view and note dates.

**Commented [TEAP53]:** TERSP: Provide debrief records of corrective actions required and taken.  
Assessor: Review /examine and note corrective action(s) identified and assigned.

**Commented [TEAP54]:** TERSP: Provide documentation.  
Assessor: Review / examine and note process (item, assignment, due date, status).



### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
<b>Part 4.3 – Equipment Maintenance</b>						
1	Is a program established for equipment inspection, maintenance and testing?		X		Equipment is maintained in keeping with the manufacturer's instructions and mandatory monthly inspections, which are duly recorded.	X  Viewed ER manual section 24 Maintenance section  Hose Hydrostatic test, conducted in house not signed by employee performing test
2	Are records kept of inspection, testing and maintenance for at least three years for:					
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?		X		Records are available for reference.	X  Reviewed maintenance records:  • SCBA, Monthly / 2022-11-01  • Level A suit test, annual / 22-02-09  • Hose Hydrostatic test, annual / 2022-08-22
2b	Transportation equipment?		X		Transportation equipment is maintained utilizing our own licensed repair garage and mechanics in keeping with MTO requirements.	X  Viewed CVOR Certificate J1152389  Viewed vehicle # 227

**Commented [TEAP55]:** TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. If applicable, what is the assurance program for the inventory of the chlorine kits.  
Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

**Commented [TEAP56]:** TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*; (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets).  
Assessor: **Review / examine 2** records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).  
**Review / examine records for chlorine kits including viton gasket service date (within 4 years) if applicable and note.**

**Commented [TEAP57]:** TERSP: Maintain test, inspection and maintenance records for vehicles.  
Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

#### Part 5 – Hazardous Waste and Hazardous Recyclable Materials

<b>1</b>	Does the TERSP have a permit or certificate to:					
<b>1a</b>	Transport hazardous waste and/or hazardous recyclable materials?	<b>X</b>		Drain-All Ltd is a Licensed Transporter of regulated waste in Ontario and Quebec.	<b>X</b>	Viewed Certificate A860302, 2009-04-17
<b>1b</b>	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	<b>X</b>		Drain-All Ltd is licensed to receive and generate regulated waste.	<b>X</b>	Viewed Certificate A460722, 2011-01-05
<b>2</b>	Are any of the above performed by a sub-contractor?	<b>X</b>		Drain-All Ltd will use qualified, licensed contractors as required.	---	---

**Commented [TEAP58]:** TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.  
Assessor: View, note permit/certificate number and expiry date (where applicable).

**Commented [TEAP59]:** TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.  
Assessor: View, note permit/certificate number and expiry date (where applicable).

**Commented [TEAP60]:** TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).  
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

## TEAP III TERSP Standard Assessment

### Part 6 – Community Involvement and Sustainability (optional and not part of TERSP Assessment)

		Yes	No	TERSP Comment
1	Who at this location has attended <b>TEAP III Transportation Emergency Response Service Provider Standard</b> training?			J. de Vegt, J. Hoover.
2a	Do you participate in TRANSCAER® outreach events?	X		
2b	If yes, how? Provide list of dates and activities for the past two years.			
3a	Do you belong and participate in a trade association such as CERCA, CIAC, RDC, RAC and/or other (describe other)?	X		CERCA, RAC, CIAC(TRANSCAER)
3b	If yes, describe your involvement.			CERCA – Member, RAC – Associate member.
4a	Do you belong or contribute to a local community enhancement program?	X		
4b	If yes, describe your involvement. <b>NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.</b>			Assist CPR with events with local Fire Departments.

**Commented [TEAP61]:** TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.  
Assessor: Do not check or question any information provided here.

**Commented [TEAP62]:** TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

### TEAP III TERSP Standard Assessment

5a	Do you have an environmental management system in place such as ISO 14001?	<b>X</b>		
5b	If yes, describe.	<b>Environmental programs for lab testing, Health and Safety, Regulatory affairs and compliance.</b>		
6a	Do you have a "green initiative" in place?	<b>X</b>		
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>	<b>Municipal Blue box recycling program participation, Industrial oil, battery, paint, and fuel recycling.</b>		

## TEAP III TERSP Standard Assessment

### TERSP Emergency Response or Exercise Table (previous 12 months only) \*MINIMUM OF 4 EVENTS including at least 1 EXERCISE

Material		Response		Exercise		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1	Liquified Petroleum Gas UN 1075	2022-02-17	J. de Vegt			Transfer tank car of LPG.	Viewed WO 24481 dated 2022-11-22
2.2							
2.3	Sulfur dioxide UN 1079	2022-05-16	J. de Vegt			Cap 2 Sulfur dioxide cylinders.	Viewed for WO 26926 dated 2022-05-16
3	Flammable Liquids UN 1202, 1203, 1267			2022-11-02	M. Henry	Flammable liquids annual assessment. set up and teardown of a transfer, bonding and grounding, and an opportunity for each person to drill a hole in an aluminum tank to replicate a fuel tanker.	Viewed
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							
8	Sulfuric Acid UN 1830	2022-05-16 to 2022-05-20	M. Henry			Transfer 2 cars of spent Sulfuric acid.	Viewed WO 26719 dated 2022-05-10.
9							
Other							

**Commented [TEAP63]:** TERSP: Activity must be documented hands-on with appropriate PPE. Tabletop does not qualify

**Commented [TEAP65]:** TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Note date and file number of least 3 reports and review one of those for completeness as to the company process.

**Commented [TEAP64]:** TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

**Commented [TEAP66]:** TERSP: List all activities related to chlorine. Assessor: Review chlorine and anhydrous HCl activities